



ENTERPRISE TRADE FUND
APPLICATION FOR BUSINESSES

Complete the application as thoroughly as possible. Contact the Business and Industry Development branch of the Department of Economic Development with any questions or concerns.

Company/organization name		
Address		Postal code
Phone	Fax	Email
Contact name		Contact phone
Project name		
Amount requested for funding \$	Project start date YYYY/MM/DD	Project end date YYYY/MM/DD

We are submitting this application for the purpose of obtaining financial assistance from the Government of Yukon. The statements herein, including all further submissions in regard to this application are, to the best of our knowledge, true and correct.

We submit that, to the best of our knowledge, all aspects of this proposed project will be in compliance with existing municipal, territorial and federal codes, guidelines and laws and we declare that our business/organization is in good standing and any debts owed the Government of Yukon are in good standing.

We agree to allow representatives of the Government of Yukon access to the site and premises of the project described in this application, to inspect the bookkeeping and records, to make inquiries and credit checks, and to obtain all other pertinent information necessary to evaluate this application.

We understand that all or part of this application may be made available to the public in accordance with the *Access to Information and Protection of Privacy Act*.

Name(s) and title(s) of authorized official(s) (print):

_____	_____
NAME	NAME
_____	_____
TITLE	TITLE

Signature(s): _____

Date: _____
YYYY/MM/DD

Access to Information and Protection of Privacy Act: This information is collected for the purpose of administering an economic development program pursuant to Section 8 and 9 of the *Economic Development Act*, as amended. Personal information on this form is collected under the authority of Section 29(c) of the *Access to Information and Protection of Privacy (ATIPP) Act* for the purpose of carrying out a program and/or providing financial assistance to the applicant. The collection, use, and disclosure of your personal information are managed in accordance with the *ATIPP Act* and all or part of this information may be made available to the public. For more information about the collection, use and disclosure of your personal information, please contact the Department of Economic Development's ATIPP coordinator / records officer 867-667-5946, or privacy officer / director of Finance, Administration and Systems 867-667-5933.

PROJECT INFORMATION

Applicants should fully review the Enterprise Trade Fund guidelines for business before completing their application package. Provide complete and detailed information in your application package. Attach your application details to this form.

Project description:

- Describe your project, its goals, what you plan to do and how and when you plan to do it. Further specify how your project will achieve one or more of the Enterprise Trade Fund's stated objectives, as per the Enterprise Trade Fund guidelines.
- Describe the operations of your business or the objectives of your organization. Specify whether you are a Yukon registered business or an industry association/organization.
- Provide confirmation that the company/organization is in good standing with Corporate Affairs.
- Indicate other Yukon businesses, if applicable, that may directly benefit from this project.
- Identify the intended results of your project, how the results can be measured and how the project will be evaluated.
- Include your marketing plan or describe in detail your plans for marketing.
- Describe how this project will enhance your business, organization or industry.

Total project costs:

- Provide a breakdown of project costs by item. For funding maximums and a list of eligible and ineligible costs see the Enterprise Trade Fund guidelines.
- Indicate the exact amount you are requesting from the Enterprise Trade Fund.

Partnerships and endorsements:

- Indicate if there are any partners in your project or any endorsements supporting it. Include any letters of support, if applicable.

Completed application packages may be submitted as follows:

By mail:

Government of Yukon
Economic Development (F-1)
P.O. Box 2703
Whitehorse, Yukon, Y1A 2C6

In person:

303 Alexander Street
1st Floor
Whitehorse, Yukon
Y1A 2L5

By email:

ETF@gov.yk.ca

By fax:

867-393-6228