

The Sport and Recreation Branch provides funding assistance for small capital projects to local authorities for recreation in unincorporated communities.

The financial support provided through this fund is intended to improve the quality of life of Yukon people and their communities through the promotion and development of sport, recreation and active living. The fund provides assistance to projects that advance community recreation infrastructure to increase access and participation in sport and recreation, ensuring health and safety are top priority.

**Eligible applicants:** Local authorities for recreation in the communities of Beaver Creek, Burwash Landing, Carcross, Destruction Bay, Keno, Mount Lorne, Marsh Lake, Upper Liard, Old Crow, Pelly Crossing, Ross River and Tagish.

**Eligible facilities:** Non-government owned facilities including skating and curling rinks, community halls, recreation centres, playgrounds, parks and trails.

**Project criteria:** Repairs, upgrades, development and extra-ordinary capital expenditures, as well as assessments regarding building and health and safety issues for recreational facilities, trails, parks and outdoor areas. It also covers the purchase of functional equipment and furniture such as printers, fridge, computers (\$700 max every 5 years) which are necessary for the operation of the facility. Work identified as high priority are those affecting health and safety concerns, structural integrity, protection of property and end of life span.

#### **Application requirements:**

- The maximum funding per community is up to \$20,000/year
- Communities can submit more than one application/year
- Overall annual funding is limited, therefore applications will be reviewed first come, first serve and will be prioritized based on criteria above
- Funding can cover up to 100% of the project costs
- All projects must be completed by March 31
- Funding for successful applications will flow via a contribution/transfer payment agreement
- A project budget and quotes must be included with the application

#### **Reporting requirements:**

Recipients are required to complete a final report that includes:

- A brief description of the project and its impact on the community
- A signed project financial statement identifying all sources of revenue and expenditures
- Submit receipts, invoices and proof of payment for eligible expenses

#### **For more information or to submit an application contact:**

Marie Cairns  
Community Recreation Consultant  
Yukon Government  
Box 2703 (C-10), Whitehorse, YT Y1A 2C6  
Email: [marie.cairns@gov.yk.ca](mailto:marie.cairns@gov.yk.ca)  
Phone: 1-800-661-0408 ext. 5924 or 867-667-5924  
Fax: 867-393-6416



SPORT AND RECREATION  
**SMALL CAPITAL PROJECTS FUND APPLICATION**

Local authority for recreation			
Contact person		Position/title	
Phone		Email	
Project name			
Project start date	Project end date	Total project cost	Amount requested

Description of project *(attach additional sheet if needed)*

Describe the need and benefit of the project to your community

**Application checklist:**

- Application signed by board member with signing authority
- Include project budget
- Include quotes (capital costs, equipment, supplies, contract fees, etc.)

**Application signatures**

One signature is required from a board member meeting the signing authority requirements of the local authority for recreation.

We the undersigned, acknowledge that we have read the application guidelines and declare that the information contained in this application is correct; the organization does not owe any debts to the Yukon government; all other sources of funding have been disclosed; and further; that should this request be accepted in part or whole, that the funds provided will be spent for the stated approved purposes only.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Position/Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Submit applications to:**

Marie Cairns  
Community Recreation Consultant  
Government of Yukon  
Box 2703 (C-10), Whitehorse, YT Y1A 2C6  
Email: marie.cairns@gov.yk.ca  
Phone: 1-800-661-0408 ext. 5924 or 867-667-5924  
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<p><b>OFFICE USE ONLY</b></p> <p>Approved <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Amount: \$ _____</p> <p>Date: _____</p> <p>Approved by: _____</p>	<p>Comments:</p>
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