

APPLICATION PROCESS	APPLICANT INFORMATION (must be filled out in full)		
<ol style="list-style-type: none"> Contact Energy Solutions Centre to discuss program and project details 867-393-7063. Schedule initial assessment with Certified Energy Advisor. Complete project. Complete and sign this form. Attach MURB CEA Upgrade Report, technical specifications and itemized receipts/invoices. Drop-off or mail form and copies of required documentation to: Energy Solutions Centre Government of Yukon 206A Lowe St. Whitehorse, YT Y1A 1W6 Receive incentive cheque within 6 - 8 weeks. 	Business name		
	Applicant name	Title	
	Phone	E-mail	
	Mailing address		Postal code
	Building name and address		

INCENTIVE	DOCUMENTATION	AMOUNT
<input type="checkbox"/> Air Sealing	<input type="checkbox"/> MURB CEA report with pre- and post-upgrade blower door results and percentage ACH improvement calculation.	\$250 per 5% ACH reduction @ 50 Pa – \$2,000 max.
<input type="checkbox"/> Insulation	<input type="checkbox"/> MURB CEA report with insulation upgrade details and pre- and post-upgrade energy usage estimates. <input type="checkbox"/> Final approved City or Territorial building report. <input type="checkbox"/> Copies of detailed and itemized material and labour receipts/ invoices associated with insulation retrofit.	20% of costs of insulating materials & labour – \$96,000 max.
<input type="checkbox"/> Windows & Doors	<input type="checkbox"/> Receipt/invoice itemizing window/door units installed. <input type="checkbox"/> Technical specifications showing that units are ENERGY STAR® Zone 3-certified.	\$50 per unit – \$2,000 max.
		\$100,000 max.

APPLICANT SIGNATURE		
By signing below, the applicant agrees to the terms and conditions of this program and confirms that attached documentation is complete and accurate.		
ATIPP STATEMENT: The information provided in this form and attached documentation is being collected for the purposes of carrying out the Commercial Energy Incentive Program in accordance with the <i>Access to Information and Protection of Privacy Act</i> . Please contact Energy Solutions Centre (867-393-7063) for further information.		
Applicant name (printed)	Signature	Date

SURVEY QUESTIONS

1. How did you hear about the Thermal Enclosure Incentive for Multi-Family Buildings?

2. Did the incentives motivate you to make your building more energy efficient?

- Yes. The program motivated me.
 No. The program did not motivate me.

TERMS AND CONDITIONS

ELIGIBILITY: Owners or lease holders of multi-family buildings in Yukon. Multi-family buildings or Multi-Unit Residential Buildings (MURBs) are low-rise buildings of purely residential occupancy that consists of a set of separate stacked residential units, with each residential unit having a private entrance either outside the building or from a common hall, lobby, vestibule or stairway inside the building. Row houses, houses and houses with secondary suites do not qualify as MURBs.

Certified Energy Advisors for Multi-Unit Residential Buildings (MURB CEA) must perform blower door testing and energy modeling in advance to qualify a multi-family building for air sealing and/or insulation upgrades. Follow-up testing is also required.

ELIGIBLE MATERIALS: Windows and doors must be ENERGY STAR®-qualified for Zone 3. **Windows and doors must be purchased within one year of submission date.** The insulation incentive does not include material and labour costs associated with renovations that do not improve the thermal enclosure or with additions that increase the square footage of the build. **Air sealing and insulation incentives must include copies of final approved city or territorial building report issued within one year of submission date.**

APPLICATION: Thermal Enclosure Upgrade applicants must complete and submit this form with copies of:

Air Sealing: MURB CEA report with pre- and post-upgrade blower door results and percentage improvement calculation.

Insulation: MURB CEA upgrade report with upgrade details, pre- and post-upgrade energy consumption estimates, final approved City or Territorial building report and itemized material and labour receipts/ invoices. To be eligible for the incentive, insulation levels in walls, foundation/crawlspace and/or ceiling must be increased by 20%.

Windows & Doors: Invoice/receipts for window and/or doors and documentation showing that windows and doors are Zone 3 ENERGY STAR®-qualified.

RECEIPTS AND INVOICES: Receipts and invoices must be legible and include: purchase date, purchaser name, retailer/supplier name, brands and model numbers of items purchased (where applicable), description, and cost of components. Incentive will be calculated based on pre-tax cost of materials. **Invoices must have a zero balance or be noted "Paid in full" and initialed by the contractor.**

LIMITS TO INCENTIVE: The LED Lighting Upgrade for Commercial Buildings and Thermal Enclosure Upgrade for Multi-Family Building Incentives are limited to one upgrade per building per year.

LIMITS TO PROGRAM: The Commercial Energy Incentive Program (CEIP) is a two year pilot project, running from May 1, 2015 to March 31, 2017. Incentive offers during this time are subject to program funding and may change or end at any time. In no event will incentive amounts exceed the pre-approved incentive value.

SUBMISSION AND PAYMENT: Government of Yukon is not responsible for lost, late, incomplete or ineligible submissions. Please allow up to eight weeks for payment of incentive.

NO ENDORSEMENT: In promoting ENERGY STAR®, Design Light Consortium products and/or thermal enclosure upgrades, Energy Solutions Centre does not endorse any particular manufacturer, supplier, contractor or installer. The fact that the names of particular manufacturers, equipment or systems may appear on applications does not constitute an endorsement. Manufacturers, contractors, equipment or systems not mentioned are not implied to be unsuitable or defective in any way.

ENERGY INFORMATION RELEASE: The applicant acknowledges that Government of Yukon keeps program information about services provided and the applicant's resulting energy savings as confidential, but will use data in aggregate in reports and other documents.

DISCLAIMER / NO LIABILITY: The applicant understands that Energy Solutions Centre's role is to provide incentives for energy-efficiency measures. Energy Solutions Centre is not responsible for product installation, the quality of contractors' work, the completion of projects or the quality of products purchased. Energy Solutions Centre does not guarantee energy-savings results by approving an application. ESC is not responsible for retailer claims about incentives and product eligibility.

CONTACT:

Energy Solutions Centre
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867-393-7063 or toll free: 1-800-661-0408
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