



YUKON SOUND RECORDING PROGRAM APPLICATION PROFESSIONAL SOUND RECORDING

\$5,000.00 FUNDING LEVEL

The following documentation must accompany your submission

Submit two (2) copies of application.

Failure to attach all information may result in the file being rejected by Yukon Media Development (YMD).

- Cover letter explaining the purpose of recording and impact on the sound recording industry.
- Biographical information on the artist or the band – information should include promotional material, professional background, musical background, performance history.
- Resumes of key production staff – provide a biography and discography of the project engineer and producer.
- Marketing plan – detailed marketing plan that outlines information on your release, distribution, promotional and touring plans. Any information on past promotional activities should also be included.
- Enclose two (2) demo CDs or USB sticks and lyric sheets (if applicable) of the songs to be juried – professional sound requires two (2) songs.
- Lyric sheets (if applicable) of the two (2) songs to be juried

A. APPLICANT

Artist to be recorded

Name of project

Applicant name

Day phone

Cell/evening phone

Mailing address

City

Postal code

Email

If a company, is it registered with Corporate Affairs in Yukon?

Yes No

Industry function (check one only)

Artist Studio Label

Previous funding awarded through the Yukon Sound Recording Program?

Yes No

If **yes**, indicate which award(s) and date(s)

The above stated company/individual will be responsible for the contribution and for all reporting. The above will be named as Contribution Agreement "Recipient".

Access to Information and Protection of Privacy Act: This information is collected for the purpose of administering an economic development program pursuant to s. 8 and 9 of the *Economic Development Act*, as amended. Personal information on this form is collected under the authority of *Section 29(c)* of the *Access to Information & Protection of Privacy (ATIPP) Act* for the purpose of carrying out a program and/or providing financial assistance to the applicant. The collection, use, and disclosure of your personal information are managed in accordance with the *ATIPP Act* and all or part of this information may be made available to the public. For further information about the collection of this information, contact Manager, Yukon Media Development in writing at 303 Alexander Street, or by phone at 667-5400 or toll free at 1-800-661-0408 ext. 5400.

B. ARTIST DISCOGRAPHY

Sales record of previous product released (if any) by the applicant

Date released	Title	Format	Label	Units sold	Govt of Yukon support
YYYY/MM/DD					<input type="checkbox"/> Yes <input type="checkbox"/> No
YYYY/MM/DD					<input type="checkbox"/> Yes <input type="checkbox"/> No
YYYY/MM/DD					<input type="checkbox"/> Yes <input type="checkbox"/> No
YYYY/MM/DD					<input type="checkbox"/> Yes <input type="checkbox"/> No

C. DEMO CD INFORMATION

Note: Applicant must include two (2) demo CDs or USB sticks and lyric sheets (if applicable) and each CD or USB stick must include two (2) of the songs to be recorded on the project.

Demo will be evaluated by a panel of music industry professionals

SONGS ON ENCLOSED DEMO CD / USB STICK

1	Title		Composer/Lyricist		
	Length	Recorded at	Producer	Check one <input type="checkbox"/> Rough demo <input type="checkbox"/> Finished demo	
Indicate changes to be made in the final recording from the demo submitted. Attach additional sheets if necessary.					
2	Title		Composer/Lyricist		
	Length	Recorded at	Producer	Check one <input type="checkbox"/> Rough demo <input type="checkbox"/> Finished demo	
Indicate changes to be made in the final recording from the demo submitted. Attach additional sheets if necessary.					

D. STUDIO INFORMATION

Include confirmation of participation from the studio named below. An email will suffice.

Studio name		Studio owner
Studio address		City/Territory/Postal code
Name of engineer		Yukon resident? <input type="checkbox"/> Yes <input type="checkbox"/> No
Name of producer		Yukon resident? <input type="checkbox"/> Yes <input type="checkbox"/> No
Phone	Cell	Email

Indicate how the recording project will be treated in the studio. A complete CD planner worksheet is available in Excel from MusicYukon, YMD or online at www.reelyukon.com (Attach additional sheets if necessary.)

ESTIMATED PRODUCTION SCHEDULE

You have one year from the date of application to complete your project.

	Anticipated start date	Anticipated completion date
Production	YYYY/MM/DD	YYYY/MM/DD
Mixing	YYYY/MM/DD	YYYY/MM/DD
Completed master	YYYY/MM/DD	YYYY/MM/DD
Anticipated date available for sale or release	YYYY/MM/DD	

E. TRACK RECORDING DETAIL

Fill out the chart below with the list of songs to be recorded for this project. For a professional sound recording a minimum of six (6) tracks or twenty (20) minutes is required.

Title of song	Writer of song	Copyright owner	SOCAN registered
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
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			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

F. MARKETING AND DISTRIBUTION

Attach a detailed marketing/business plan including information on your release, distribution, promotional and touring plans. Your marketing plan should include the answer to the following question: How do you intend to sell your CD to the buying public and to your specific target market? (YMD may reject a proposal if the marketing plan is not included.)

G. BUDGET AND FINANCING

Declare any other government sources of funding including FACTOR for this project.

Source of funding	Amount requested	Confirmed	Government of Yukon
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Budget notes:

- Applicants are eligible for up to \$5,000 for a professional sound recording.
- The maximum Yukon Sound Recording Program contribution is 50% of the eligible budget and cannot exceed the total cash expenditures.
- Only costs incurred after the date of application are eligible.
- The maximum Government of Yukon contribution from all sources is 75% of the eligible budget and cannot exceed the total cash expenditures.
- **GST is not an eligible expense.**

(A) Recording	Yukon cash expenditure	Yukon donated services	Non-Yukon expenditure
Hourly: # of hours _____ x rate \$ _____			
or daily: # of days _____ x rate \$ _____			
Musicians (attach names and rates on separate page)			
# of _____ x # of sessions _____ x rate \$ _____			
Singers (attach names and rates on separate page)			
# of _____ x # of sessions _____ x rate \$ _____			
Producer fees			
Engineer fees			
Rentals (specify)			
Travel (specify)			
Misc. (specify)			
Total recording (A)			
(B) Mixing			
Facility name and contact information if different from Section D:			
Hourly: # of hours _____ x rate \$ _____			
or daily: # of days _____ x rate \$ _____			
Producer fees (if different from recording budget)			
Engineer fees (if different from recording budget)			
Rentals (specify)			
Misc. (specify)			
Total mixing (B)			

(C) Mastering	Yukon cash expenditure	Yukon donated services	Non-Yukon expenditure
Facility name and contact information if different from Section D:			
Hourly: # of hours _____ x rate \$ _____			
or Daily: # of days _____ x rate \$ _____			
Producer fees (if different from recording budget)			
Engineer fees (if different from recording budget)			
Rentals (specify)			
Misc. (specify)			
CDs, Tape, Masters (specify)			
Total mastering (C)			
(D) Graphic design			
Facility name and address:			
Photography			
Design/Artwork			
Misc. (specify)			
Total graphic design (D)			
(E) Budget summary			
Total (A) recording			
Total (B) mixing			
Total (C) mastering			
Total (D) graphic design			
Subtotal			
Administration fee (15% of Yukon cash expenditure) <i>Receipts must be provided if claiming a cash expenditure</i>			
Total Yukon cash expenditure*			
Total Yukon donated services			
50% of total Yukon project cost**			
Total request from YMD			

For the Professional Sound Recording Program, the total request to YMD may not exceed the lesser of:

- 1) *Total Yukon cash expenditures
- 2) ** 50% of total Yukon project costs
- 3) \$5,000

H. PROMOTION OF THE GOVERNMENT OF YUKON

Please indicate how the Government of Yukon will be acknowledged for funding provided by checking the applicable boxes.

Government of Yukon logo placement on:		Government of Yukon acknowledgment
<input type="checkbox"/> CD	<input type="checkbox"/> Social media:	<input type="checkbox"/> Verbal acknowledgement at live venues
<input type="checkbox"/> DVD	<input type="checkbox"/> _____	<input type="checkbox"/> Verbal acknowledgement in media interviews
<input type="checkbox"/> Media releases	<input type="checkbox"/> _____	<input type="checkbox"/> Written acknowledgement in press releases
<input type="checkbox"/> Merchandise	<input type="checkbox"/> _____	<input type="checkbox"/> Written acknowledgement in blogs, journals, or newsletters
<input type="checkbox"/> Website	<input type="checkbox"/> Print material (posters)	

I. STATEMENT

I am a Canadian citizen or a permanent resident of Canada and I have lived in Yukon for at least one continuous year as of the date below. I am submitting this application for the purpose of obtaining financial assistance from the Government of Yukon.

I possess and will own 100% copyright and/or masters in the final recordings. I submit that, to the best of my knowledge, all aspects of this proposed project will be in compliance with existing municipal, territorial and federal codes, guidelines and laws and I declare that myself and/or my business is in good standing and that any debts owed to the Government of Yukon are in good standing.

I hereby warrant that the information submitted in this application is correct to the best of my knowledge.

Print name

Signature

Date

YYYY/MM/DD