



YUKON HOUSING CORPORATION
**RENTAL HOUSING ALLOWANCE FOR FAMILIES
 APPLICATION FORM**

Date of request: _____
YYYY/MM/DD

OFFICE USE ONLY		Yukon resident: <input type="checkbox"/> Y <input type="checkbox"/> N
Client #: _____	Date received: _____	

PROGRAM ELIGIBILITY REQUIREMENTS

You may be eligible for the Rental Housing Allowance for Families Program if you meet the following eligibility requirements:

- You are a Yukon resident. (You have lived in Yukon for at least 90 days.)
- You are currently renting or looking to rent a modest private market rental home or apartment.
- You have at least one dependent in the home as defined by the Canada Revenue Agency (please see definition in the 'Dependent Information' section of this form).
- Your household income falls within the established thresholds. Household income range:

Whitehorse	Rural Yukon
2-bedroom \$53,500 – \$100,130	\$80,104 – \$100,130
3-bedroom \$74,500 – \$100,130	
- You are paying more than 30% of gross household income on total housing expenses (rent and utilities).
- You do not own assets that exceed \$100,000.
- You do not have arrears with Yukon Housing Corporation
 (If you have arrears, you must pay them in full before you will be approved for this program).
- Your household includes one employed adult.

1. Personal information

Applicant 1

First name: _____ Last name: _____
 Date of birth: _____ Gender: Female Male
YYYY/MM/DD

Applicant 2

First name: _____ Last name: _____
 Date of birth: _____ Gender: Female Male
YYYY/MM/DD

Relationship to applicant: Spouse Common-law Sibling Parent
 Adult child Other (relative) Other (non-relative)

Dependent information (children or other dependents):

A dependent is a parent or grandparent by blood, marriage, common-law partnership, or adoption if they are financially dependent on you and live with you; or your child, grandchild, brother, or sister by blood, marriage, common-law partnership, or adoption and either under 18 years of age, or mentally or physically impaired.

Last name	First name	Birthdate YYYY/MM/DD	Gender	Relationship to applicant(s)

2. Give your contact information

Street address to where you are applying for subsidy (street number, street name, P.O. Box): _____

_____ City/town/community: _____ Postal code: _____

Phone number: Home _____ Work _____ Cell _____

Email (optional): _____

Current mailing address (if different than above (street number, street name, P.O. Box): _____

_____ City/town/community: _____ Postal code: _____

3. Rental property information

In order to calculate your benefit, it is essential for us to know how much rent you pay each month, and whether the amount includes heating or electricity costs.

Current monthly rent: \$ _____

Does this include any utilities? Heat Electricity Hot water

If NO, provide an estimate of total household monthly utilities cost: \$ _____

How many bedrooms are in the home? _____

4. Household financial information

Estimate the total household annual income for each applicant (before taxes, use previous year's Notice of Assessment):

Applicant 1: \$ _____ Currently employed? Yes No

Applicant 2: \$ _____ Currently employed? Yes No

List all assets held by all applicants:

Type of asset	Name of applicant who owns the asset	Value (in Canadian \$) of asset
Bank accounts		
Bonds/stocks/shares		
Real estate		
Tax free savings account		
RRSP		
Vehicles		
Other		

5. Read the declaration and consent

I certify and declare that all the information contained in this application, including income, is complete and accurate in every respect. I am aware that the discovery of any false statements made in the application may result in the cancellation of this application and I agree that such action by Yukon Housing Corporation (YHC) will be without penalty or liabilities for damages.

We are Yukon residents as that word is defined below. We make this declaration that we are Yukon residents as part of our application. We are aware that if any part of this declaration is untrue, and we are approved based on this declaration, we may be prosecuted.

“Yukon resident” means a person who makes Yukon their permanent and principal home for at least 90 days prior to signing this agreement/declaration.

I give permission to YHC, or authorized representatives to use and disclose any of the facts given in this application for any of these reasons:

- To collect any amount owing to YHC;
- To confirm eligibility for program funding;
- For research purposes to assess the effectiveness of the program; and
- For audit purposes.

I understand that this application does not obligate YHC to approve program funding.

6. Sign the application

Applicant name (print)

Applicant signature

Date YYYY/MM/DD

Applicant name (print)

Applicant signature

Date YYYY/MM/DD

7. Attach documents to support your application

Send the following documents to our office so that we may assess your eligibility for the Rental Housing Allowances for Families grant. Incomplete or missing documents will delay your eligibility assessment.

- Proof of income: current notice of assessment for each applicant (adults).
- Tenancy agreement that stipulates the address of the unit, the name(s) of the leaseholders, the monthly rent amount AND whether this includes any utilities.
- If the unit does not include utilities, please provide a current electric or fuel bill.
- Rental receipt (last month).
- Verification of employment for one adult listed on application (forms available at www.gov.yk.ca/forms/yhc.html)

8. Return form to us

Submit a completed application form to Yukon Housing Corporation by using either of the following methods:

1. Mailing address

Yukon Housing Corporation
410 Jarvis St., Whitehorse, YT Y1A 2H5

2.

Fax number

(867) 667-3664

Your personal information is being collected for the purpose of determining eligibility for funding from the Yukon Housing Corporation/Yukon government for the purposes of facilitating affordable rental housing per the terms of the specific funding program. Information collected on this form will be managed in accordance with the *Access to Information and Protection of Privacy Act*.

For further information, please call our toll-free number at 1-800-661-0408, extension 5759 or visit Yukon Housing at 410 Jarvis St., Whitehorse, Yukon.

STAFF USE ONLY

- Approved Amount of eligible monthly allowance: \$200, \$400, \$600 Letter of approval sent

YHC employee signature

Position

Date YYYY/MM/DD

- Declined Declined letter sent

Reasons: _____

YHC employee signature

Position

Date YYYY/MM/DD