



APPLICATION FOR A DUPLICATE GENERAL IDENTIFICATION CARD

In order to apply for a duplicate General Identification Card, we will need you to fill out and return the attached application form.

We will need you to provide us with **two** documents showing **proof of current residency** such as:

- Utility bill such as; ATCO Electric, NorthwesTel (telephone and/or internet), municipal utilities bills (water and sewer/property taxes)
- Bank statement or a stamped banking profile from a local bank, credit card statement
- Mortgage documentation
- Income tax return (notice of assessment) recent year
- Signed residential tenancy agreement
- Social assistance benefit confirmation
- Employment confirmation
- **If you are a student:** we will need one document showing **proof of current residency** along with a letter from the post-secondary institution you are attending confirming your enrolment.

NOTE: Yukon health care cards and cellphone bills cannot be used as proof of Yukon residency.

There is a \$15 fee to obtain the duplicate General Identification Card, which can be charged to your credit card.

Note: We will only mail out your General Identification Card to the Yukon mailing address on your file. If you require someone to pick up your General Identification Card at our office then you will need to provide us with a **signed** letter of authorization in order for us to release it to someone other than yourself. Please include the individual's full name in the letter as we will be asking them for proof of identification at the time of pick up.

Thank you.



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Client#: _____

Full name: _____ Date of birth: YYYY/MM/DD

Security keyword: _____
(i.e. usually your mother's maiden name)

Yukon mailing address: _____

Yukon residential address: _____
(must provide actual street address, i.e. mile, km, or description of residential location)

Daytime contact number: _____

Contact email: _____

I hereby make this application to the Yukon Registrar of Motor Vehicles for the issuance of a General Identification card made under the following provisions of the *Motor Vehicle Act* that I am a current resident of the Yukon at the time of making this application.

Attached documents proving my current residency are:

1. _____
2. _____

By my signature hereon, I declare that all information provided in support of this application is true and correct. I fully understand that any General Identification card issued is subject to approval by the Registrar.

Signature _____ Date YYYY/MM/DD

PAYMENTS

There is a \$15.00 fee for a replacement General Identification card. All payments payable to Government of Yukon. If mailing your request please pay by cheque or money order to the address below. If faxing your request, upon receipt of this form, Motor Vehicles staff will contact you for payment.

DO NOT ATTACH YOUR PAYMENT INFORMATION TO THIS FORM

There is a 24 to 48 hour turnaround time for faxed/emailed requests.

No cardholder information such as names, account numbers, or other information embossed, encoded or appearing in any manner on the card will be used for any purpose other than in respect to this transaction.

Yukon Motor Vehicles cannot guarantee the confidentiality of an e-mail response. Email is not considered a secure method of communication and personal information could potentially be read by an unauthorized person or persons. Emails sent to and from work computers could potentially be read by an employer and emails sent to a home address may be read by anyone with access to that home computer such as other members of the household. Generally, email is not encrypted and could be intercepted by any of the internet service providers that handle the emails from the sender to the recipient.

Signature _____ Date YYYY/MM/DD

Mail request to:
Yukon Motor Vehicles
Box 2703 W-22, Whitehorse, Yukon Y1A 2C6

Fax request to:
(867) 393-6220
Yukon Motor Vehicles

Email request to:
Fully completed and signed forms can be scanned
and emailed to Motor.Vehicles@gov.yk.ca

PLEASE DO NOT EMAIL CREDIT CARD INFORMATION