

**INCLUDED IN THIS PACKAGE**

- A) PROGRAM INFORMATION**
- B) GRANT APPLICATION**

**INSTRUCTIONS**

**Note:** Please download and save the Application form and it's contents as a PDF document. Download the latest version of Adobe Reader for free at [www.adobe.com](http://www.adobe.com).

1. Complete the Application electronically.
2. Ensure the Declaration is signed by the President of the Yukon Sport Governing Body (YSGB) or an authorized representative
- 3. Please submit the completed Application and letters of support (optional) to:**

Physical Address: Yukon Sport & Recreation Administration Building  
4061 - 4th Avenue, Whitehorse

By Mail: Government of Yukon  
Sport & Recreation Branch, C-10  
Box 2703  
Whitehorse YT Y1A 2C6

By Fax: We will not be accepting faxed documents due to poor quality

By Email: Scanned (signed) documents are acceptable by email

For more information: Trevor Twardochleb, Sport Consultant  
Telephone: (867) 667-5606  
1-800-661-0408 (ext. 5606) toll-free  
[trevor.twardochleb@gov.yk.ca](mailto:trevor.twardochleb@gov.yk.ca)

**High Performance Funding Provided by:**

Yukon Government, Community Services, Sport and Recreation Branch and Lotteries Yukon

**APPLICATION DEADLINE: APRIL 13, 2017**

**Government of Yukon Sport & Recreation Branch and the High Performance Jury reserve the right to deny or reduce funding if an application is incomplete or submitted after the application deadline.**

**Access to Information & Protection of Privacy Act (ATIPP) Disclaimer**

Reference Section 30 (2)

This information is being collected under the authority of the Recreation Act to be used for the purpose of adjudicating each grant application by the High Performance Jury.

## INTRODUCTION

The Yukon High Performance Official Assistance Program provides funding assistance to selected officials in the Yukon. The funding is provided to assist officials with certification and upgrading opportunities. Funding for this program is provided jointly by Government of Yukon Sport and Recreation Branch and Lotteries Yukon.

## ELIGIBILITY CRITERIA

### Eligible officials must be:

1. A Canadian citizen or a permanent resident of Canada or individual whose family is in Canada on work Visa and be a resident of Yukon for at least one year prior to application.
2. A member of their appropriate YSGB and actively involved in officiating in that sport in Yukon.
3. Responsible to their YSGB with regard to following through with their commitments and accountability for funding support received.
4. Be certified at a provincial level and be striving to upgrade their level of certification.
5. Aware that the funds may complement assistance available from other sources, but must not be used to duplicate assistance already available from other sources, i.e. National Sport Organization (NSO), YSGB, YRAC, etc.
6. Willing to share information with other Yukon officials.
7. Aware that applicants that are on an executive of a sport governing body must have a signature of another executive member.
8. Aware that an official may apply for only one sport per year.

## WHAT CAN THE FUNDING BE USED FOR?

The funding can be used to offset the expense of attending a leadership development opportunity.

Eligible leadership development opportunities include:

- a) officials courses not offered in the Yukon
- b) learning facilitator/course conductor training, and
- c) other approved training/upgrading provided the individual has acquired Provincial level certification for that sport

Eligible expenses include:

- a) airfare,
- b) accommodations and meals
- c) course registration fees

## APPLICATION PROCESS

1. Applications must be endorsed by the appropriate YSGB and submitted by the application deadline of April 13, 2017.
2. Applicants will be advised of funding decisions by letter with a copy to the Sport Governing Body.
3. Officials receiving funding through this program must provide a Post Event Report which must be submitted to the Sport and Recreation Branch (SARB) through the YSGB by April 13, 2018. This report must include financial accountability, a description of the leadership development opportunity and plans for sharing information.

**BASIC INFORMATION**

Q 1. Name of YSGB:

Q 2. Name of Official (Applicant):

Q 3. Mailing Address:

Q 4. Phone:

Q 5. Date on which applicant become Yukon resident (year/month/day):

**CERTIFICATIONS**

Level of Certification

Date Certification Achieved

1.

2.

3.

4.

5.

6.

Q 6. What is the highest level of certification offered in your sport?

Q 7. Are you presently officiating high performance competitions?

Yes

No

Q 8. What are your officiating goals?

**LEADERSHIP DEVELOPMENT OPPORTUNITY**

Q 9. Location:

Q 10. Dates:

Q 11. Course Duration:

Q 12. National Officiating Course or Upgrading?

Yes

No

Q 13. Describe in detail the course or opportunity that you are applying for:

Q 14. How does this opportunity fit into your Sport Governing Body's developmental/long range plans?

Please provide details of your progression as an official over the last three (3) years. Include any achievements you have accomplished during that period. (i.e. representing Yukon at regional, national or international event).

**YEAR**

Level of Officiating:

Location(s):

Events/Tournaments Attended:

**YEAR**

Level of Officiating:

Location(s):

Events/Tournaments Attended:

**YEAR**

Level of Officiating:

Location(s):

Events/Tournaments Attended:

What are your officiating plans over the next three years? How do you see yourself progressing?

**Note: Applicants may choose to attach letters of support for their future officiating plans from territorial, provincial or national sport governing bodies.**

YEAR

YEAR

YEAR

**BUDGET**

**NOTE:** Some of the categories may not be applicable to your situation, however please provide as much detail as possible in order to allow your application to be reviewed fairly.

**REVENUE**

|                      |           |
|----------------------|-----------|
| 1. NSO               | \$        |
| 2. YSGB              | \$        |
| <b>TOTAL REVENUE</b> | <b>\$</b> |

**EXPENSES**

|                                  |                          |           |
|----------------------------------|--------------------------|-----------|
| 1. Travel                        |                          | \$        |
| • Airfare (lowest possible fare) |                          | \$        |
| • Room:                          | _____ days at \$ _____ = | \$        |
| • Meals:                         | _____ days at \$ _____ = | \$        |
| 2. Equipment & Supplies          |                          | \$        |
| 3. Registration Fees             |                          | \$        |
| 4. Other:                        |                          | \$        |
| 5. Other:                        |                          | \$        |
| <b>TOTAL EXPENSES</b>            |                          | <b>\$</b> |
| <b>SURPLUS OR (DEFICIT)</b>      |                          | <b>\$</b> |
| <b>GRANT REQUESTED</b>           |                          | <b>\$</b> |

**DECLARATION BY APPLICANT & YSGB****DECLARATION BY APPLICANT**

I, \_\_\_\_\_ certify that the information in this Application is true and accurate to the best of my knowledge, and also that my future plans as described herein are realistic and consistent with the future direction of the YSGB for my sport.

|                        |      |
|------------------------|------|
| Signature of Applicant | Date |
|------------------------|------|

**DECLARATION BY YSGB**

As President of the Applicant's YSGB, I support this Application for funding from the High Performance Official Assistance Program.

|                                |       |
|--------------------------------|-------|
| YSGB:                          |       |
| President's Name:              |       |
| Signature of President of YSGB | Date: |