



FUNERAL DIRECTORS LICENCE APPLICATION

You must visit the [funeral directors licence application web page](#) to complete your application package. Full instructions, forms and guidance documents are found on the web page.

Apply for a licence if you want to work in Yukon to your full scope of practice. For convenience, a brief checklist of required supporting documentation is provided below.

Supporting documentation checklist (More information is found on the [application website](#).)

- Copies of 2 pieces of government-issued ID.
- Copy of your transcript from a recognized mortuary science school. (Sent to Professional Licensing and Regulatory Affairs (PLRA) directly from the school.)
- Proof of bonding in the amount of \$100,000. (Submit if you plan to offer prepaid or prearranged funerals.)
- Proof of a trust account at a certified bank located in Yukon. (Submit if you plan to offer prepaid or prearranged funerals.)
- Payment information form. (\$100 for registration and \$50 for licence.)



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Complete all sections of this application form. Do not leave a section blank. If a section is not relevant, mark the section as "not applicable."

Yukon start date: YYYY/MM/DD

Applicant information				
Legal last name	Legal first name(s)	Legal middle name(s)		
Other names by which you may be known		Date of birth YYYY/MM/DD		
Email		Phone		
Mailing address	City	Prov./terr.	Postal code	Country
Physical address <i>(if different from mailing address)</i>	City	Prov./terr.	Postal code	Country
Education information				
Name of the mortuary sciences program you completed		Date you completed the program YYYY/MM/DD		
Name of the educational institute you attended to complete the program				
City/town, province/territory of institute		Country of institute		
Provide a chronological summary of your post secondary educational history relating to funeral directing, giving names of institutions attended, dates of attendance, and degrees or diplomas received.				
Institution name	City, prov./terr., country	Start date	End date	Name of degree/diploma
Registration				
State the jurisdiction(s) you are registered in as a funeral director. (Ensure a certificate of standing is obtained for each jurisdiction listed.)				
Province/territory	Country			

Employment

State the following for your current employer(s) and most recent employer(s) prior to application.

Employer name	City, prov./terr., country	Start date	End date	Email

Prepaid or prearrange funerals

I am applying to offer prepaid or prearranged funerals. (Attach supporting documents to the application package.)

Declarations

If you answer 'yes' to any question below, additional information may be requested.

Have you applied for a funeral director licence in Yukon before?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been denied registration or licensure by a registration or licensing authority for funeral director in Yukon or any other province, territory, state or country?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have a criminal record?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been subject to any investigative proceedings with respect to professional misconduct, incompetence, or incapacity, in funeral directing in Yukon or any other province, territory, state or country?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you currently under investigation or involved in any proceedings which could result in the withdrawal of your funeral director registration by a registration/licensing authority in any province, territory, state or country?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Personal certification

Yes, I hereby certify that I am the person making application for registration as a funeral director in Yukon, and that all statements are true and complete in every respect. I understand that falsification of information on this application may result in the cancellation of my application for registration or cancellation of an issued licence.

Signature of applicant

YYYY/MM/DD

Date

Personal information is collected, used, and disclosed under the authority of Section 29(a) and (c) of the *Access to Information and Protection of Privacy Act* and under the Act associated to the profession related to the licence being requested. It will be used for the purposes of these acts and their regulations and to determine eligibility for licensure/registration. It will also be used to maintain a public register and for research and statistical purposes related to human resource planning. The latter is shared in a non-identifiable form only. For further information about the collection of this information, contact Professional Licensing and Regulatory Affairs (PLRA), Community Services, Government of Yukon, by mail at P.O. Box 2703, Whitehorse, YT, Y1A 2C6, by phone at 867-667-5111, or by email at inquiry.plra@gov.yk.ca.