

Date _____

Cash on hand

Coin:

	#	Amount
1 c.	x _____	= _____
5 c.	x _____	= _____
10 c.	x _____	= _____
25 c.	x _____	= _____
50 c.	x _____	= _____
\$ 1.00	x _____	= _____
\$ 2.00	x _____	= _____

Total Coin _____

Paper:

\$ 1.00	x _____	= _____
2.00	x _____	= _____
5.00	x _____	= _____
10.00	x _____	= _____
20.00	x _____	= _____
50.00	x _____	= _____
100.00	x _____	= _____

Total Paper _____

Total Cash
(Carry to F) _____

Opening cash (A) _____

Plus: Cash added during
the day (B) _____

Total Cash Available (A+B) (C) _____

Less: Refunds paid (D) _____

Closing Cash C - D (E) _____

Total Cash Per Count
(carry forward to opening
cash next day) (F) _____

Cash over (short) E - F _____

Completed By: _____

Verified By: _____