



APPLICATION TO OPERATE A BEVERAGE CONTAINER DEPOT

- Any person authorized to operate a depot must comply with the requirements of the *Beverage Container Regulation*, O.I.C. 1992/136, as amended from time to time, and the *Environment Act*, R.S.Y. 2002, c.76.
- For more information on the legal requirements for the operation of a depot, including refundable deposits and mandatory record keeping, please visit www.gov.yk.ca/legislation/regs/oic1992_136.pdf
- All depots operating as businesses, societies, or other legal entities must register and maintain good standing with Corporate Affairs. For more information and to register, please contact Corporate Affairs at 1-800-661-0408 ext. 5314 or at 867-667-5314.
- Please note that Permittees must meet all requirements of the *Occupational Health and Safety Act*.
- There are no fees for obtaining, renewing, or amending permits under the *Beverage Container Regulation*.
- For additional information about Government of Yukon recycling programs refer to:
 - Environment Yukon Website: www.env.gov.yk.ca/air-water-waste/recycling.php
 - Community Services Website: www.community.gov.yk.ca/cd/recycling.html

The original and signed application form should be mailed, faxed, emailed or delivered to:
 Community Operations and Programs (C-12)
 Community Services, Box 2703, Whitehorse Yukon Y1A 2C6
 Fax: 867-393-6397
 Email: ygrecycles@gov.yk.ca

1. APPLICANT		
Business/society/municipality		
Authorized representative	Position/title	
Mailing address	Postal code	
Email address	Phone #	Fax #
2. DEPOT INFORMATION		
Street address <i>(civic address or lot and plan number)</i>		
Depot property owner* <i>(who has title to the land on which the depot is located?)</i>		
*If the applicant does not own the land on which the depot is located, written permission from the landowner to operate a depot must be submitted with this form. Permission form attached? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
Will the depot be located within municipal boundaries? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes , how is the area zoned? _____		
<i>Applicants must comply with any land use restrictions or zoning laws which apply pursuant to municipal or territorial legislation, including municipal bylaws and regulations made pursuant to the Area Development Act.</i>		
What community(s) or area(s) does this depot service?	A site map detailing vehicle traffic flow (including commercial truck loading access), storage/stockpiling area(s), and building layout must be submitted with this form. Is a site map attached? <input type="checkbox"/> Yes <input type="checkbox"/> No	

3. DEPOT OPERATIONS

Hours of operation:

Summer dates: May 1 to September 30 Other (specify) _____

Winter dates: October 1 to April 30 Other (specify) _____

A depot must be open to the public for drop-offs and refunds for a minimum of 12 hours per month. **Indicate the hours and days of the week when your depot will be open to the public.** When a depot is open staff must be present and available at all times to provide refunds to the public for beverage containers.

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Summer							
Winter							

How many staff will be involved in the day to day operation of the facility?

In addition to collecting refundable beverage containers, will the depot collect non-refundable recyclables? Yes No

If yes, confirm which products will be collected:

- Glass Mixed plastic Hard mixed paper and office pack Cardboard
 Boxboard Other (specify) _____

Please indicate whether your depot will have any of the following and provide a brief description of each:

	Yes / No	Describe
Security and public access restrictions (example: gates and fencing)		
Equipment (example: fork lift/loader/scales)		
On-site power		
Baler(s)		
On-site internet connection		
Cellular coverage		
On-site computer		

4. TRANSPORTATION

How will the collected material be transported to a processing facility?

- By the Government of Yukon under a commercial transportation contract;
 By the depot as described in a Transfer Payment Agreement from the Government of Yukon; or
 By the depot with reimbursement under the Government of Yukon Self-Haul Transportation Matrix.

If the material will be hauled by the Government of Yukon under a commercial transportation contract, approximately how often will you require the carrier to provide service?

If the material is to be hauled under a Government of Yukon commercial transportation contract, the depot must ensure that a standard cube van or 53-foot trailer can access and load the material.

Will the depot have a loading dock accessible to a standard cube van or 53-foot trailer? Yes No N/A

If no, describe how materials will be loaded from the depot: _____

Using the table below, indicate how material will be stored and transported.	
Refundable beverage containers	Fibre bag / Bale / Pallet
Aluminum cans	
Refillable beer bottles	
Glass	
#1 plastic (clear and coloured)	
#2 plastic (natural ie. milk jugs only)	
#2 plastic (coloured ie. Milk2Go, juice)	
Mixed tetra paks/waxed milk cartons/foil packs	
Tin (ie. tomato juice cans)	
Other (specify)	
Non-refundable recyclables	Fibre bag / Bale / Pallet
Glass	
Mixed plastic	
Hard mixed paper and office pack	
Cardboard	
Boxboard	
Other (specify)	
5. PROCESSING	
To what processing facility will materials from the depot be transported?	
Identify your point of contact at the processing facility.	

Consent to publicly post the depot location and operating information on the Yukon government website.

I, _____, certify that I am the authorized
PRINT NAME
 representative of _____, and that
PRINT NAME OF BUSINESS OR SOCIETY THAT IS TO APPEAR ON PERMIT
 the information provided in this application is correct and complete to the best of my knowledge.

 Signature of applicant

 Date

 # of attachments

This information is being collected under the authority of Section 9 of the *Beverage Container Regulation* and used for the purpose of administering the regulation. It may be made available to the public in accordance with the *Access to Information and Protection of Privacy Act*. Questions about the collection or use of this information can be directed to Community Operations and Programs, Community Services Department at (867) 667-8945.